

**BAYSHORE OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
January 20, 2015**

BOARD MEMBERS PRESENT

Mohammed Nawiwala, Treasurer
Mark Bass, Director
Brian Collier, Director

BOARD MEMBERS ABSENT

Michael Stahl, President
Kari Miles, Vice President
Andy Hepola, Secretary
Dave Streit, Director

STAFF PRESENT

Susan Jensen, General Manager

HOMEOWNERS PRESENT

Karen Hiss

GUESTS PRESENT

None

ROLL CALL/DETERMINATION OF A QUORUM

Mohammed Nawiwala, Treasurer, called the meeting to order at 7:15 p.m. A quorum of at least four was not present.

ADOPTION OF THE MINUTES

No action taken

TREASURER'S REPORT

Presented by Susan Jensen, Bayshore General Manager

- Last year draft financials
- Cash and Savings report
- Capital projects report

Financial information is available for homeowners to review at the main office.

HOMEOWNER'S COMMENTS

- None

COMMITTEE REPORTS

- None

FACILITY REPORTS

Bayshore Owners Association Maintenance

Jeff Johnson, Maintenance Supervisor

jeff@bayshoreclub.org 907.522.4914

January 20, 2015

Spa and Pool Update

Work will start in May. This will allow swim lessons to occur January through April.

Men's Sauna Repair

We will do work in May and we have a possible contractor to use.

Front Steps

A single Bold Step Stair Tread has been installed on the bottom "long" stair. A short extension of the upper center hand rail is pending.

Bayshore Early Learning Center

Colleen Gee, Administrator

colleen@bayshorekids.com 907.522.4909

January 20, 2015

Enrollment

Full-Day Preschool Program (Dragonflies Age 3-4)

The Preschool Dragonfly classroom currently has 6 students enrolled. Four open positions.

Full-Day Pre-Kindergarten program (Grasshoppers Ages 4-5)

The Pre-Kindergarten Grasshopper classroom currently has 17 students enrolled for fall. We are working to fill all positions. That's a gain of 7 students from last month. Three open positions.

Before-After Program (Butterflies Grades K-1)

The Before-After Care currently has 6 students enrolled. That's a loss of 2 students from last month. Four open positions.

Program updates

Staff Update

We currently have had a turnover in staff the last couple of months. We are excited to welcome Jennifer Green and Alexis Cline to the Grasshopper class. They both are fairly new to the early childhood field but both have a great desire to learn and work with children. We hope to hire one more teacher help support the new staff and complete the staff for the large Grasshopper class. With the change in enrollment we are needing to hire to meet licensing and accreditation staffing requirements.

Little Red Preschool has changed owners and we have had a large interest in our program. There are also several interested families and potential new homeowners to the area looking to enroll in February. Should they sign up our preschool program will be filled to capacity.

Program Update

The center will be closed on Monday, January 19th in observance of Martin Luther King Day. The staff will attend the annual NAEYC conference on January 29th & 30th at the Hilton and therefore the center will be closed.

Bayshore Clubhouse Event Report

Cherie Olson, Event Coordinator

cherie@bayshoreclub.org | 907.522-4910

January 20, 2015

December was filled with much joy as the holidays, birthdays and weddings were celebrated all month. There were quite a few bookings too, as special plans for the New Year were being made.

January, thus far, is also a month for making reservations. The wedding show at the Denaina Center on January 19 was a good one! Contracts were signed during the show, and another one today from a bride who attended the Expo. I look forwards to many bookings in the weeks to come.

The summer calendar of 2015 is filling up with weddings galore! Virtually every day brings in potential clients for tours. It is fun showing them what we all have to offer in the way of amenities!

We are so fortunate to be able to provide such a wonderful venue!

OLD BUSINESS

Controls and key processes (draft)

A draft of a document on how the office does bookkeeping and handles cash at the office was available for preliminary review. Work on the document continues as GM Susan Jensen works with bookkeeper Brook Storch and CPAs Darcy Carney and Clay Hightower. No action taken.

NEW BUSINESS

Insurance coverage review State Farm

Insurance quotes from State Farm were available for review. No action taken.

MEETING ADJOURNED at 7:46 p.m.

Respectfully Submitted,

Andy Hepola, Secretary